

**August 23,  
2006**

# Risk WATCH

**SPECIAL  
FEATURE**

**The Risk Management Division is pleased to pass along information about a training seminar opportunity on an important risk management topic--E Discovery.**

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**From:** Kroll Ontrack [mailto:electronicdiscovery@krollontrack.com]

**Sent:** Wednesday, August 23, 2006 9:03 AM

**To:** Isaki, Lucy (OFM)

**Subject:** Attend our online seminar titled "Best Practices for Litigation Support Teams: E-Discovery Project Management"

Hello:

You are invited to attend our online seminar titled "Best Practices for Litigation Support Teams: E-Discovery Project Management" on August 30, 2006 at 12:00 PM Central / 1:00 PM Eastern / 10:00 AM Pacific.

## **Best Practices for Litigation Support Teams: E-Discovery Project Management**

With the spread of technology, courts are increasingly requiring counsel to actively engage in the preservation, collection, review and production of electronic data for use in legal discovery. In turn, attorneys are depending on the unique expertise of litigation support professionals to meet these new obligations and to better manage the electronic discovery process. Ensure you and your firm are up for the challenge and join us for a discussion on best practices for litigation support teams.

### **Topics to be covered include:**

- Gathering information & assessing project scope
- Ensuring data integrity and quality control
- Selecting and working with vendors
- Planning for review

### **Presenters:**

Priscilla Rush, JD  
Foley Hoag LLP, Boston, MA

Kenneth Nourse, Esq.  
Kroll Ontrack, Boston, MA

This seminar will be a live Internet broadcast.

For more detailed information on this event, or to register, please visit our Web site at <http://www.krollontrack.com/aug06webinar>. If you are unable to attend this online seminar, but would like to attend a future one, please continue to check our Web site at [www.krollontrack.com/upcomingevents](http://www.krollontrack.com/upcomingevents).

Regards,

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